

WAPCOS LIMITED
(A Government of India Undertaking)
(76-C, Sector-18, Institutional Area, Gurugram, Haryana)

No. WAP/5/762/2018

Date: 10.07.2018

WAPCOS Limited requires one Dy. Manager (Liaison). The requisite qualification, minimum experience, age and pay package for the post of Dy. Manager (Liaison) is as under:

Sl. No.	Name of the Post and pay Scale	No. of post	Maximum Age as on 20.07.2018	Minimum Experience	Qualification
01.	Dy. Manager (Liaison) in the Pay scale of Rs.40,000-1,40,000 (Revised IDA)	01	35 Years	Minimum 7 years experience in the field of Travel &Tour operation	<u>Essential:</u> 1. Bachelor of Commerce from Recognized University 2. 1 Year Diploma in Tourism Management. <u>Desirable:</u> 1. Japanese Language Course will be preferable.

- Incumbents will be entitled for LTC, Medical reimbursement and CPF as per rules of the company.
- Applicants are requested to submit the following fee in the form of demand draft drawn in favour of WAPCOS Ltd payable at Gurgaon along-with the application form:
 - Rs.1000/- in case of General/OBC candidates
 - Rs.500/- in case of SC/ST/PWBMD and female candidates
- Those who are working in Govt. Departments/PSU/Autonomous bodies are required to apply through proper channel or produce no objection certificate at the time of interview.
- Management reserves the rights to fix the criteria to restrict the number of candidates to be called for Interview.
- No residential accommodation will be provided. However, HRA will be provided as per rules of the company.
- Before submission of application, the candidate must ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.
- Age relaxation for SCs/STs/OBCs and PWBMDs will be as per Government rules.
- CVs should be in the prescribed Performa **along with photocopies of documents in support of Date of birth, Qualification, Experience and proof of category etc. in case of candidate belonging with reserved category** and post applied for should be superscribed on the envelope of the application.
- SC/ST/PWBMD candidates coming from outstation for appearing in the Written Test/Skill Test/Personal Interview will be paid rail/bus fare by the shortest route as per rules/sleeper class on production of tickets/proof.

- The post of Dy. Manager (Liaison) is for Project Assignments and the candidate selected will be liable to be posted anywhere in India.
- The mere fact that a candidate has submitted his/her application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for the engagement.
- The Applicant should have valid Indian Passport will be required at the time of joining.
- The Company will not be responsible for any postal delay within the specified time.
- Interested candidates fulfilling the eligibility conditions may send their CV in the prescribed proforma to **Head (Personnel), WAPCOS Limited, Plot No.76-C, Sector-18, Gurugram-122015, Haryana Within 15 days from the date of release and not after 26/07/2018**
- For details and Proforma visit our website www.wapcos.co.in and for clarification call 0124-2399421-26(extn.1206).